



Valley Industries

Helping people to help themselves

Application for Employment

Please indicate what type of work you are interested in?

Full-time	<input type="checkbox"/>	Part-time	<input type="checkbox"/>	Casual	<input type="checkbox"/>	Volunteer	<input type="checkbox"/>
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Please indicate the area in which you would like to work

Valley Skills for Life (Day Programs)	<input type="checkbox"/>	Valley Bees	<input type="checkbox"/>
Valley Supported Living	<input type="checkbox"/>	Valley Secure Documents	<input type="checkbox"/>
Administration	<input type="checkbox"/>	Valley Linen Service	<input type="checkbox"/>
Valley Natures Care Nursery	<input type="checkbox"/>	Valley Café	<input type="checkbox"/>
Valley Grounds Care	<input type="checkbox"/>	Valley Vintage	<input type="checkbox"/>
Valley Timber	<input type="checkbox"/>	Intalink Therapy Solutions	<input type="checkbox"/>

Privacy Safeguards

You are assured the information you provide will be treated with confidentiality and that your privacy will be respected. Please complete the remainder of this application to the best of your knowledge.

Personal Information

First Name			
Last Name			
Residential address			
Phone Number			
Mobile Number			
Email			
Date of Birth			
Tax File Number			
Do you identify as	Aboriginal	<input type="checkbox"/>	Torres Strait Islander
Unique Student Identifier			

Licences

Do you hold a current Drivers Licence?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Drivers Licence No. and Class				
Expiry Date				

Disability

Do you have a disability?		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If YES what type?					
Are you Australian Citizen?		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Do you receive a Disability Support Pension?		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Centrelink CRN No.					
NDIS No & Review Date					

Employment History

Employer Name					
Starting & Finishing Dates					
Reason for Leaving					
Employer Name					
Starting & Finishing Dates					
Reason for Leaving					
Do you object to us contacting your previous employer/s?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	

During the last 5 years, have you been subject of formal performance management and/or disciplinary proceedings?

	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If YES, please give a brief description				

Do you have an illness, injury, chronic condition, psychological/emotional condition or requirement for regular medication that may impact on your capacity to carry out the full requirements of the position?

	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If YES, please give a brief description				

Background Check

Do you hold a Working with Children Check	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
WWC Number for Verification				
Have you ever been convicted of any criminal offense?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If yes, please give a brief description				

Declaration and Agreement

I understand that any false or misleading information deliberately provided in this application can render my employment, if I am appointed, liable to termination.

I declare that all of the information provided by me in this application is true and correct.

Signature of Applicant _____ Date _____

Document Check

Listed below are the documents required to complete this application

- o Current Resume, including two (2) reference checks contacts
- o Qualification Certificate and / or Australian Government Unique Student Identifier Transcript
- o Evidence of Other Training (if applicable)
- o NDIS Workers Check
- o Working with Children Check Number
- o First Aid Certificate
- o NDIS Workers Orientation Module / NDIS Supporting Safe and Enjoyable Meals

Please forward the completed application above, and documents to

Valley Industries Ltd

70 Whitbread Street, Taree NSW 2430

or email to

employment@valley-industries.com.au